



Australian Consulate-General
Phuket, Thailand

Australian Passports – Child Applicants

This information sheet should be read in conjunction with the Australian passport application form. Please complete and print the appropriate form from the website www.passports.gov.au

All passport applications must be lodged in person and by appointment only at the Australian Consulate-General Phuket **between 9:00am - 2.00pm Monday to Friday**, excluding public holidays.

For child applicants, one parent must lodge the application in person. The child does not need to be present (except if over 16 years of age). Children aged 16 years or over at the time of application must be present at the time of lodgement.

Please visit <http://phuket.consulate.gov.au> to make an appointment. For families, a separate appointment should be made for each applicant.

Overseas Passport Application (PC8)

The lodging parent must bring the following **original documents**:

- Completed Overseas Application Form (PC8) available at www.passports.gov.au including a completed Guarantor section (see attached list of guarantor categories)
- Current Australian passport (if the child has one)
- If the child was born in Australia - original Australian birth certificate
- If the child was born overseas - original birth certificate plus original translation by a qualified translator showing the translation office's stamp plus original Australian Citizenship Certificate
- Original Parents' passports, in their current name and showing their signature (Examples: Australian or overseas passport)
- If the child has changed name following the issue of Citizenship Certificate please refer to the following link <https://www.passports.gov.au/Web/NameChange.aspx>
- If the spelling or entire name of a parent on the child's birth certificate differs from the parent's ID – a name change document or marriage certificate plus original translation
- If the child's Australian passport has been lost/stolen - original Thai police report.
- Two identical passport photos (guidelines on size, colour, etc are listed on the website <https://www.passports.gov.au/Web/Requirements/Photos.aspx>)

Our processing office in Canberra may request additional documents after the application has been assessed by them. We will contact you if any additional documentation is needed.

Your child's new passport will take **3 weeks (15 working days)** to process. If your child needs to travel on their current passport while the new one is being processed, please advise staff at the time of lodgement. If you choose this option you will need to present the child's current passport to us for cancellation before the new one can be released to you.

Fees

Children under 16 years are issued with a 5 year validity passport.

The fee for this passport plus the overseas surcharge is: AUD139 plus AUD 52 (total AUD 191)

Children aged 16 and over are issued with a 10 year validity passport.

The fee for this passport plus the overseas surcharge is: AUD277 plus AUD 52 (total AUD 329)

Fees are payable in Thai baht and are payable by credit card, bank transfer or bank deposit only (cash is not accepted). The fee is linked to the AUD/THB exchange rate and is re-aligned each month. For current Thai Baht fee information please email pket.passports@dfat.gov.au.

Child's Passport Without Consent

Refer to <https://www.passports.gov.au/passportsexplained/childpassports/Pages/default.aspx>

Child passport applications that do not include full consent from each person with parental responsibility take longer to process. Normal turnaround times do not apply.

It is advisable not to make firm plans or pay for tickets until approval for the issue of the child's passport has been confirmed.

Contact Details

Address: Australian Consulate-General
6th Floor CCM Complex
77/77 Chalermprakit Rama 9 Road
Phuket 83000 Thailand

Telephone: 076 317 700

Fax: 076 317 743

Email: pket.passports@dfat.gov.au

Occupational Guarantor Occupation Groups

The applicant's identity must be clearly established. a Guarantor may be either:

- the holder of a current Australian passport with at least two years validity; or
- the local equivalent of the occupational categories listed below.

Occupational Category	Occupational Category
Accountants to whom the following membership status applies: <ul style="list-style-type: none"> ◦ Institute of Chartered Accountants in Australia, ◦ Australian Society of Certified Practising Accountants ◦ National Institute of Accountants ◦ Association of Taxation and Management Accountants ◦ Registered Tax Agents 	Members currently serving in the regular Australian Defence Force <ul style="list-style-type: none"> ◦ with at least five years continuous service
Bailiffs	Members of the Chartered Institute of Company Secretaries in Australia
Barristers, Solicitors and Patent Attorneys	Pharmacists
Bank Managers except managers of bank travel centres	Police Officers <ul style="list-style-type: none"> ◦ with at least 5 years continuous service
Chartered Professional Engineers	Postal Managers
Clerk of Courts	Public Servants <ul style="list-style-type: none"> ◦ current full-time employees of Commonwealth, State, territory or local Governments or Statutory Authorities ◦ who have been employed continuously for at least 5 years by their current employer
Clerk of Petty Sessions	Registered Medical Practitioners
Dentists	Registered Nurses
Elected Representatives of: <ul style="list-style-type: none"> ◦ Federal Parliaments ◦ State Parliaments ◦ Territory Parliaments ◦ Legislative Assembly of Norfolk Island ◦ Municipal or Shire Councils 	Registered Veterinary Surgeons
Holders of Statutory Offices for which an annual salary is payable	Sheriffs
Judges	Stipendiary Magistrates
Marriage Celebrants	Teachers <ul style="list-style-type: none"> ◦ full time and who have been teaching for more than 5 years at schools or tertiary institutions